

TAPPSTER- ONLINE DATA ENTRY INSTRUCTION 2008-2009 ACADEMIC MEET HOST

HOME PAGE (Fig. 1)

The following links are on the home page and described in detail below. You will only see the links that apply to your access level. At anytime, you may click the word HOME to bring you back to this screen.

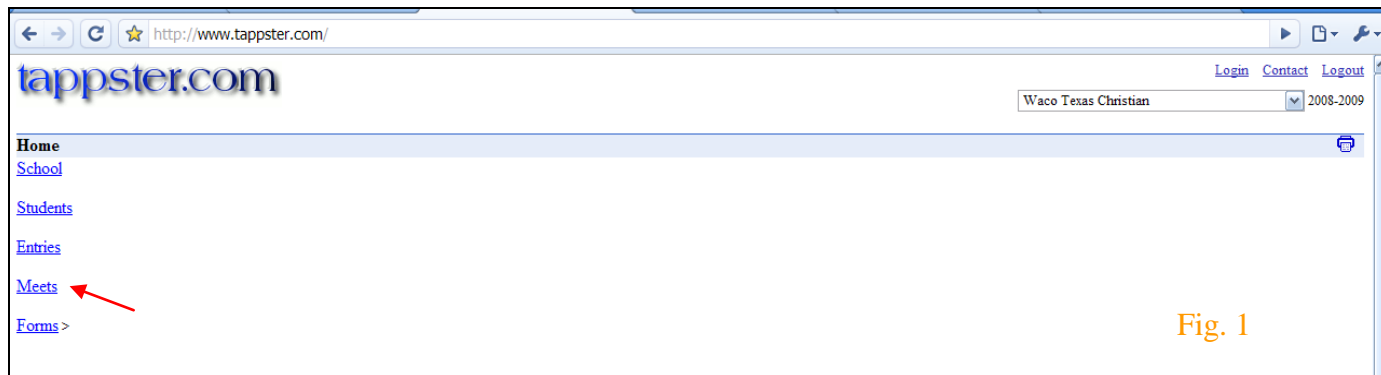


Fig. 1

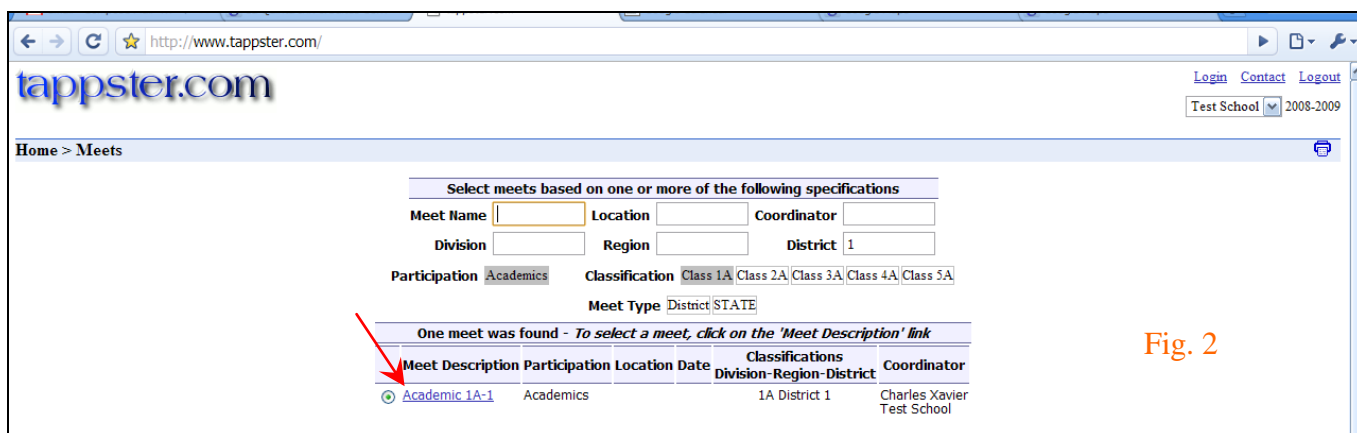


Fig. 2

MEET PAGE (Fig. 2)

Click on your meet to open it. (Fig. 3)

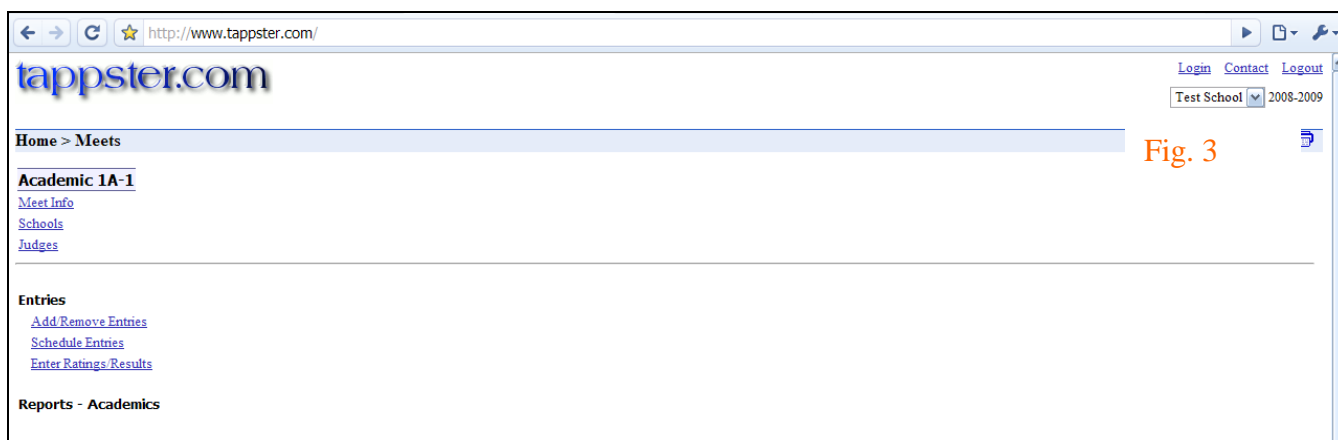


Fig. 3

Meet Info Link (Fig. 4)

Description

Location- **Enter the location of your meet, include the place and address**

Dates- **Enter the Start and End dates of your meet.**

Payable to- **Enter the name and address to whom the check should be written**

Postmarked by- **Enter the date that the check should be postmarked by**

Click SAVE at the bottom

Academic 1A-1

*Description

Location

Start Date End Date

Participation Academics

Classification Class 1A Class 2A Class 3A Class 4A Class 5A

Division Region District

Coordinator

Fees

Payable To

Postmarked By

Event	Flat Fee	Fee per Entry
Ready Writing	\$0.00	<input type="text" value="\$3.00"/>
Science	\$0.00	<input type="text" value="\$3.00"/>
Prose Interpretation	\$0.00	<input type="text" value="\$3.00"/>
Persuasive Speaking	\$0.00	<input type="text" value="\$3.00"/>
Yearbook	\$10.00	<input type="text" value="\$0.00"/>
Newspaper	\$10.00	<input type="text" value="\$0.00"/>
Spelling	\$0.00	<input type="text" value="\$3.00"/>
Current Events & Issues	\$0.00	<input type="text" value="\$3.00"/>
Number Sense	\$0.00	<input type="text" value="\$3.00"/>
Calculator	\$0.00	<input type="text" value="\$3.00"/>
Advanced Math	\$0.00	<input type="text" value="\$3.00"/>
Solo Acting	\$0.00	<input type="text" value="\$3.00"/>
Literary Criticism	\$0.00	<input type="text" value="\$3.00"/>
Social Studies	\$0.00	<input type="text" value="\$3.00"/>
Spanish	\$0.00	<input type="text" value="\$3.00"/>

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Fig. 4

SCHOOLS Link

This shows the schools actively in your meet and the number of entires active and available for the meet.

JUDGES Link

Enter the Judge's name and contact information here. All info can be retrieved for future meets.

Add/Remove Entries Link (Fig. 5)

http://www.tappster.com/

tappster.com

Waco Texas Christian 2008-2009

Home > Meets

ACADMIC TEST MEET

Show: [Active](#) [Available](#) Sort by: School Type Name

Select School *All Schools*

Select Type *All Types*

The following entries are AVAILABLE, and may be added to this meet. [Select All](#) [Un-Select All](#)

School	Entry Type	Entry Name	Click to Add
Test School	Duet Acting	Eddie Crane-Fraiser Crane	<input type="checkbox"/>
Test School	Duet Acting	Jean Grey-Ethan Hunt	<input type="checkbox"/>
Test School	Poetry Interpretation	Eddie Crane	<input type="checkbox"/>
Test School	Prose Interpretation	Eddie Crane	<input type="checkbox"/>
Test School	Prose Interpretation	Freddie Crane	<input type="checkbox"/>
Test School	Prose Interpretation	Jack Frost	<input type="checkbox"/>
Test School	Prose Interpretation	Sleeping Beauty	<input type="checkbox"/>
Test School	Ready Writing	Jean Grey-Elroy Jetson-Niles Crane	<input type="checkbox"/>
Test School	Science	Niles Crane-Alejandro de la Vega-Jack Frost	<input type="checkbox"/>
Test School	Solo Acting	Fraiser Crane	<input type="checkbox"/>

[Save](#) [Cancel](#)

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Fig. 5

ACTIVE ENTRIES are entries ACTIVELY entered in your meet. If they are on the ACTIVE list, they are registered for the meet.

AVAILABLE ENTRIES are entries that teachers have entered in to tappster, but are NOT ACTIVE or registered for the meet.

TO ADD ENTIRES TO THE MEET

Click **ADD/REMOVE** Entries

Click **AVAILABLE** Entries

Click the **SELECT ALL** button to add all Entries or select them individually

Click **SAVE**

TO REMOVE ENTRIES FROM THE MEET

Click **ADD/REMOVE** Entries

Click **ACTIVE** Entries

Click on the individual entry that needs to be removed.

Click **SAVE**

**FORMS WILL
NOT GENERATE
UNLESS ENTRIES
ARE ADDED TO
THE MEET.**

If you accidentally remove all entires, just repeat the Add new entry process.