

- A. SCHOOL AUTHORITY RESPONSIBILITY. Responsibility for the proper administration and scheduling of all contests shall be under the supervision of the designated administrator.
- B. PREVIOUS SUSPENSION. The TAPPS Executive Board shall forfeit any contest won by an individual or school if it finds a school employee previously suspended under Section 23 of the By-Laws participated on behalf of the individual or school in the contest while prohibited from doing so under order of the TAPPS Executive Board.
- C. COACH OR ADULT SPONSOR. No student shall represent his or her school at any time in connection with TAPPS competition unless accompanied by a coach or another appointed member of the school faculty/staff. **Exception:** A non-school employee may serve as the adult sponsor of students when appointed by the administrator in areas where no coaching/directing takes place. These individuals may provide the transportation to and from the activity and be responsible for the supervision of participants.
- D. PROFESSIONAL ACKNOWLEDGMENT FORM. All personnel coaching or sponsoring in grades 9-12 must sign a Professional Acknowledgment Form (Form) prior to the beginning of each school year. These forms will be kept on file in the administrator's office.
- E. **SCOPE. Each coach/sponsor shall complete the TAPPS Training for the activity they coach.**