



CREATING AN HTML HY-TEK RESULTS FILE FOR THE WEB OR EMAIL:

From main screen Select:

REPORTS
RESULTS

From the Reports Screen made the following selections:

SESSION LIST – ALL EVENTS
GENDER – MALE, FEMALE OR BOTH

(You can do separate reports for male and female or a combined report for both)

ROUNDS – ALL (To select all events)
SELECT IND+RELAYS (at top right of screen)
SELECT ALL – (on left side of screen) To create results for all events)

COLUMNS – Leave blank for html files
EXPORT FILE – FLAT HTML
TOP HOW MANY – LEAVE BLANK (All results for that event)
RELAY NAMES (0-8) – Enter a number to include relay runners names
FORMAT – EVENT ORDER
STYLE – COMPILED

Then select **CREATE REPORT**

Save and name the file with it a name that will identify your District/Region and Division.

The file or files (male and female or combined male and female) can then be attached to an email.